



REFUSAL BY MY EMPLOYER TO GRANT ME PAID LEAVE DURING REFERENCE PERIOD
1ST September 2009 to 31ST August 2010

Members Full Name _____

Members Address _____

Post Code _____

Contact Telephone Number _____ Union Membership Number _____

Employers Name _____

Employers Address _____

Post Code _____

Employers Contact Telephone Number _____

Date Employed From Job Title Unit Name Grade

Date of any TUPE transfer within last 12 months Name of previous employer if transferred

Please state your net earnings _____

Chose **one** of the three options below.

- 1. I was in year 2009/10 paid on a 28 pay cycle (13 times a year)
- 2. I was in year 2009/10 paid on a monthly pay cycle (12 times a year)
- 3. I was in year 2009/10 paid only for the days I worked (ad hoc)

Are you paid **outwith** the COTA agreement e.g. Camp Boss **Please delete as appropriate*** *Yes/No

I have applied to my employer for paid leave for reference period 1st September 2009 to 31st August 2010 *Yes/No

My employer refused to grant me paid leave. *Yes/No

I have written proof of the previous **two** points (do not send originals with this form) *Yes/No

My Union, Unite have appealed this decision through the grievance procedure *Yes/~~No~~